

January 19, 2020

Minutes of St. Luke's Church Vestry meeting held on Sunday, January 19, 2020.

In attendance were the Rector, Rev. Victor Morgan, Rev. Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Robert Cranor, Neil McDonald, Bill Trotter, Rosanne Johnston, Roger Johnson, Lauren Burgreen, Treasurer Cindy Cranor and Vestry Clerk Deacon Tony McConnell.

Meeting was called to order at 11:20 A.M. followed by prayer offered by Rev. Morgan.

A motion was made by Rosanne Johnston and seconded by Al Cash to accept the minutes of the December 15, 2019 Vestry meeting. Motion carried.

1. The Rector offered a thank you to returning Vestry Members Bill Trotter, Rosanne Johnston and Roger Johnson and welcomed newly elected Vestry Member Neil McDonald.
2. Treasurer's Report: Treasurer Cranor reviewed various financial reports with Vestry Members. Roger Johnson commented that attendance was up 10.5%. A motion to approve the Treasurer's Report, as presented, was made by Lauren Burgreen and seconded by Rosanne Johnston. Motion carried.
3. Update for the Vestry (Rev Morgan):
  - a. On Rev Morgan's request, a motion was made by Rosanne Johnston and seconded by Jim Noblett to allow AARP the use of Thomason Hall on Fridays from February until April 15 to provide free tax preparation service. Motion carried.

## 2. Vestry Minutes Jan 19, 2020 (Cont'd)

- b. Also, on Rev Morgan's request, a motion was made by Roger Johnson and seconded by Neil McDonald to allow Ken Conway from the Ridge Church to hold a Mission Group banquet in Thomason Hall on a Thursday in March. Rev. Morgan said he can't recall the exact date, but he has previously checked the calendar to ensure there are no conflicts. Motion carried.

c. Online Donation Research is ongoing. The Rector will report back to the Vestry when has gathered more information.

#### 4. Senior Warden's Report:

a. The Directory is now available in the Member's Section of the Church Website.

b. A summary budget is also now available on the Church website.

c. Neil McDonald made a motion, which was seconded by Rosanne Johnston, that the Security Committee be accepted as a permanent Church Committee.

Motion carried.

A memo from Chairman McDonald addressing Security Committee info is attached as an addendum to these minutes and is available for review in the Church Office.

d. The Sr. Warden requested Vestry Members provide recommendations for changes to the Strategic Plan at their earliest opportunity so they can be reviewed at the February Vestry meeting.

#### 5. Junior Warden's Report:

a. Junior Warden Noblett reviewed projected costs and procedures for switch over from TDS to ETC. Will present complete change over as soon as complete proposal is received from ETC.

b. The Treasurer's new computer and software have been purchased at

### 3. Vestry Minutes Jan 19, 2020 (Cont'd)

a cost of \$700.00 and change. Jim Noblett made a motion to purchase Office 365 at a cost of \$99.00 per year. Motion was seconded by Al Cash. Motion carried.

c. New (refurbished) ice maker has been received and will be installed by Peter Hamilton.

d. New freeze and water sensors have been installed.

e. Carpet in Narthex area is frayed and needs to be cleaned.

f. Outside lights around church are being checked for proper operation.

g. Jim Noblett made a motion to purchase Windows 10 for the Admin Assistant's computer, at a cost of \$149.00, if Windows 10 can't be

manually downloaded. Motion was seconded by Al Cash. Motion carried.

6. General Discussion:

- a. Treasurer's new e-mail address is [parishtreasurer1987@gmail.com](mailto:parishtreasurer1987@gmail.com)
- b. The Rector stated that Dick Gensel has offered to present a Planning Workshop for the Vestry on Feb 15, 2020. A motion was made by Roger Johnson and seconded by Rosanne Johnston to accept Mr. Gensel's offer. Motion carried.
- c. Roger Johnson stated that \$275.00 from the Education budget has been used to purchase a video camera to tape Teaching Tuesday presentations and sermons.

Having no further business, a motion for adjournment was made by Jim Noblett and seconded by Rosanne Johnston. Motion carried. The meeting was adjourned at 12:15 PM.

4. Vestry Minutes Jan 19, 2020 (cont'd)

The next meeting of the St. Luke's Vestry will be held at 11:30 A.M. Sunday, February 16, 2020.

Respectfully Submitted,

Deacon Tony McConnell  
Vestry Clerk