

May 19, 2020

St. Luke's Anglican Church (Episcopal)

Minutes of St. Luke's Vestry Meeting held on May 19, 2020.

The meeting was held via Virtual ZOOM due to the Cov-19 pandemic requirement for in-place sheltering and social distancing.

In attendance via ZOOM were the Rector, Rev. Victor Morgan, Rev. Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Roger Johnson, Robert Cranor, Bill Trotter, Lauren Burgreen, Neil McDonald, Rosanne Johnston, Treasurer Cindy Cranor and Vestry Clerk Deacon Tony McConnell.

Meeting was called to order at 10:05 AM, May 19, 2020 via Zoom followed by prayer offered by Rev. Morgan.

A motion was made by Al Cash and seconded by Rosanne Johnston to approve the minutes of the April 20, 2020 Vestry Meeting. Motion carried.

1. Treasurer's Report:

- a. Treasurer Cranor presented various financial reports for review.
- b. A motion was made by Rosanne Johnston and seconded by Jim Noblett to accept the Treasurer's Report as presented. Motion Carried.

2. Clarify Modification costs: Aaron Allen has been paid \$3,700.00 to complete necessary modifications to accommodate the new organ.

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### 3. Rector's Vestry update:

- a. The balance due on the new organ is approximately \$30,000.00 and will be paid by A.D. Frazier upon delivery of new machine.
- b. The old organ will be leased by INOLA Blue Ridge Events, LLC for \$1.00 (One Dollar) per year. A copy of the lease agreement is attached as an addendum to these minutes and available for review in the Parish Office.
- c. Designated funds for COVID: After a detailed explanation by Rev Wikander, a motion was made by Rosanne Johnston and seconded by Roger Johnson to donate the remaining \$500.00 of the COVID gift to the Snack in a Back Pack Program. Motion carried.

### 4. Sr. Warden's Report:

- a. Thanks to all who are helping to keep the Church moving during this difficult time.
- b. Faith Based Pandemic Checklist: The Rector stated that we are following the guidelines where they apply to our situation. The Rector will ensure that someone is available to take the temps of those desiring to worship inside the Church on Sundays.

### 5. Jr. Warden's Report:

Schindler Elevator Co. proposal to change elevator phone set up and charges: A motion was made by Neil McDonald and seconded by Rosanne Johnston to reject the proposal and "leave things as they are". Motion carried.

6. Vestry Member Neil McDonald presented an updated Scope and Purpose for both the Memorial Garden and the Security Committee,

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for potential change to the Strategic Plan. After review of both proposals, a motion was made by Neil McDonald and seconded by Rosanne Johnston to accept the wording of Scope and Purpose of both the Memorial Garden and Security Community, as presented, and subsequent inclusion into the Strategic Plan. Motion carried. A copy of the subject statements is included as an addendum to these minutes and available for review in the Parish Office.

Having no further business, a motion for adjournment was made by Jim Noblett and seconded by Al Cash. Meeting was adjourned at 10:45 AM. The next scheduled meeting of the St. Luke's Vestry will be held on Sunday, June 21, 2020 after the 10:00 AM service, unless determined otherwise by the Vestry.

Respectfully submitted,

Deacon Tony McConnell  
Vestry Clerk

