

June 16, 2019

### Minutes of St. Luke's Vestry Meeting held on Sunday, June 16, 2019

In attendance were the Rector, Rev Victor Morgan, Rev Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members, Robert Cranor, Bill Trotter, Lauren Burgreen, Andy Lebkuecher, Verger Juanita Lebkuecher and Vestry Clerk Deacon Tony McConnell. Absent were Vestry Members Roger Johnson, Rosanne Johnston and Treasurer Meredith Yacavone.

Meeting was called to order at 11:30 AM followed by prayer offered by Rev Morgan.

1. A motion was made by Jim Noblett and seconded by Al Cash to accept the minutes of the May 19, 2019 Vestry Meeting. Motion carried.
2. Treasurer's report (Presented by Sr. Warden Cash)
  - a. Financial Reports : Reviewed
  - b. Mortgage Reduction Status: Mortgage has been paid off.
  - c. Terminator Pest Control Contracts: New contracts have been signed and executed.
  - d. Church Mutual Insurance Policy renewal: Authorization was granted for renewal and to continue to pay premiums, as required. Premiums will be approximately \$1,397.00 per quarter.
  - e. A motion was made by Al Cash and seconded by Bill Trotter to accept the Treasurer's Report as presented. Motion carried.

### 3. Rector's Update:

The Rector formally announced that Cindy Cranor has volunteered to serve as Parish Treasurer.

A motion was made by Andy Lebkuecher and seconded by Lauren Burgreen to appoint Cindy Cranor as the Treasurer of the Parish Church of St. Luke, Blue Ridge, Georgia, Inc. Mrs. Cranor's appointment to Parish Treasurer is effective June 16, 2019. Motion carried unanimously.

On behalf of the Vestry and congregation, the Rector expressed great appreciation and gratitude to Mrs. Cranor for volunteering to fill this critical and extremely vital position.

Great appreciation was also extended to Meredith Yacavone for the terrific job she did during her tenure as Parish Treasurer. Well done, oh, good and faithful servant.

#### 4. Sr. Warden's Report:

##### a. Facilities Use for Monday Evening Group:

A motion was made by Al Cash and seconded by Robert Cranor to agree to and execute the Facilities Use Request for Monday evenings as requested by the AA Group. Motion Carried.

b. Committee Alignments: The Rector presented an information sheet detailing the responsibilities and composition of the Concert Committee. A motion was made by Al Cash and seconded by Lauren Burgreen to include the Concert Committee information in the next revision of the Strategic Plan. Motion carried. A copy of the Concert Committee information sheet is included as an addendum to these minutes and is available for review in the Parish Office.

c. Sr. Warden Al Cash is serving as the Church Webmaster and stands ready to update or modify the website as may be necessary.

Recommendations for improvement are always welcome. Sr. Warden Cash will ensure that the Concert Committee is included on the website.

d. Update on Strategic Plan Review: Work in progress.

#### 5. Junior Warden's Report:

a. Current Projects: Quotes are being obtained for painting the trim on the Church building.

b. Proposed Projects: TDS/ETC swap out effort still in progress. Need to have the Rector, Admin Assist and Treasurer all available at the same time in order to facilitate the transition.

c. Jr. Warden Noblett stated that he would investigate the possibility of updating all the exterior door locks on the Church building.

d. The Jr. Warden said that the ceiling lights in the Church are in need of attention (Cleaning and bulb replacements). He will investigate updating current lighting with LED type bulbs.

6. Pending Business:

Pictorial Directory: Rev Wikander stated that additional information regarding the Pictorial Directory project has been received from ReMember, confirming the activity date of September 11, 2019, and providing detailed information concerning set-up requirements, etc.. A printed copy of this information is included as an addendum to these minutes and is available for review in the Parish Office.

7. General Discussion:

a. Jr. Warden Noblett presented some ideas for the design of a new St. Luke's T-shirt. More information and discussion to follow.

b. The Rector thanked Vestry Member Andy Lebkuecher for his work and diligence on getting the outdated, rough looking St. Luke's signs replaced with new and much more attractive signage.

c. The Rector has prepared a new brochure designed to introduce newcomers to various aspects of St. Luke's Church building and grounds. A copy of the new brochure is included as an addendum to these minutes and is available for review in the Church Office.

Having no further business, a motion for adjournment was made by Al Cash and seconded by Lauren Burgreen. Motion carried. Meeting adjourned at 12:20 PM.

The next regularly scheduled meeting of the St. Luke's Vestry will be held at 11:30 AM, Sunday, July 21, 2019.

Respectfully Submitted,

Deacon Tony McConnell  
Vestry Clerk