

August 19, 2018

St. Luke's Anglican (Episcopal) Church
Minutes of Vestry Meeting

In Attendance: In attendance: The Rector, Rev. Victor Morgan, Rev. Ron Wikander, Deacon Tony McConnell, Senior Warden Al Cash, Junior Warden Neil McDonald, Treasurer Meredith Yacavone, Vestry Members Roger Johnson, Lauren Burgreen, Rosanne Johnston and Vestry Clerk Kathryn Noblett. Also present Verger Juanita Lebkuecher. Absent was Vestry Member Pat Dearing.

Meeting was called to order at 11:30 am followed by prayer offered by Rev. Morgan.

1. Rectors Report:

- A. The Rector welcomed Bill Trotter and June Gentile to the Vestry.
- B. The Rector welcomed Verger Juanita Lebkuecher to the meeting.
- C. The Rector stated that the purpose of the Executive Committee was never given a mandate. Fr. Ron Wikander and Deacon Tony McConnell have requested to be on the Committee.
- D. The Committee will meet on the Wednesday prior to the subsequent vestry meeting. They will meet at 1:30 pm in the Yellow room. A copy of the 'Executive Committee's Roles and Responsibilities' is attached. ***See Addendum 'A'**

A motion was made by Roger Johnson and seconded by Rosanne Johnston to approve the creation of an Executive Committee with regards to the roles and responsibilities, as noted in the attached addendum. **Motion carried.**

A motion, to accept the July 22, 2018 Vestry minutes, with one correction, regarding line item Line 8(D) changed to 8 (F), *whereas the motion to keep the fee of \$10, made by the Jr. Warden and seconded by the Sr. Warden was moved under the Jr. Warden's report.*

2. Treasure's Report:

- A. Treasurer Yacavone stated we are adhering to the budget. The report will reflect a "cushion" if needed for additional expenses.

- B. She has asked to be informed if any expenses, associated with the new committees occur.

A motion was made to accept the Treasurers Report by Rosanne Johnston and seconded by Roger Johnson. **Motion carried.**

1. Senior Warden's Report:

- A. The S. L. website is coming along nicely. The Sr. Warden would like to post more pictures from the parish activities.

2. Junior Warden's Report:

- A. The parish house wooden shed is being expanded. The SLMG will use the expanded shed for storage. The ECW will use the existing metal parish house shed for storage.
- B. Deacon Tony and John Watson have noticed groundhogs burrowing under the steps and in the flower urns. John Watson offered to set traps. Further action to be determined.
- C. Robert Cranor is assisting Grounds Maintenance in beautifying the Church grounds. Kathryn Noblett will assist in planting ornamental flowers (bulbs).
- D. A request from the NA group that uses our facilities was made by Estelle to the Jr. Warden. She has asked for three (3) meetings a week. They have a small group (5-9 people). She asks to pay \$100 for twelve (12) meetings, as they cannot afford the \$10 per meeting fee. The Jr. Warden requested that we lower the rate but reduce the number of meetings per month to ten (10) for the \$100 cost being requested.
- E. Tammy Wikander Holloway has been approved six (6) more sessions for her NA group. She would like to continue to use the sanctuary.

The Vestry changed a **proposed concept** into a finalized decision, i.e., that the Executive Committee now fulfills the intent and purposes of the St. Luke's Strategic Plan Item #12. In addition, under Section 12.1, I proposed to include the **TREASURER** in this section when I made the motion which was approved.

3. A motion made by the Jr. Warden and seconded by Rosanne Johnston to allow Tammy Wikander Holloway the continued use of our sanctuary for her meetings. **Motion carried.**
4. A motion made by the Jr. Warden and seconded by Roger Johnson that the cost, for the all groups, using the facility, will remain at \$10 per meeting. **Motion carried.**
5. A motion was made by Roger Johnson and seconded by the Jr. Warden to amend the Strategic Planning Committee in order to add the Treasurer, Fr. Ron Wikander and Deacon Tony McConnell as members of the Executive Committee.
6. A motion made by the Jr. Warden seconded by Rosanne Johnston to amend the Strategic Plan. The Vestry will be tasked with defining the group of members. **Motion carried.**
7. **New Business:**
 - A. There are several educational/inspirational workshops coming to Woodstock and Loganville GA if any parishioners are interested.
 - B. Rosanne Johnston brought a discussion, to the table, regarding our AED defibrillator, which has been recalled. Rosanne Johnston has spoken with the company which supplies them. We could be sent a refurbished AED for free with a two (2) year warranty or we could purchase a new one for \$725 with a full eight (8) year warranty.
 - C. Roger Johnson has suggested a method for recruiting volunteers for the various committees.
 - As noted on paragraph 2.2 in the Mission Statement & 2.3 of the Values Statement.
 - He encourages members to watch Simon Sinek @ Youtube.
 - How we get volunteers for the various committees?

- Suggested Methods for asking for Volunteers' is attached. ***See Addendum 'B'**
- D. Roger Johnson made a suggestion as to when we have an event, ie: a guest celebrant or a concert. He suggested that a committee should be formed to be responsible for accommodations, et al. The Treasurer and the Sr. Warden have requested that a specific committee be formed to be responsible for accommodations. Executive Committee should decide who/which committee during its next session.
- E. Fr. Ron Wikander discussed the Good Samaritans of Fannin County. He believes that we must set the example, for our community and our church. We have many opportunities to help. We must show our face in the community.

A motion to adjourn was made by the Sr. Warden and seconded by the Jr. Warden. **Motion carried.**

The meeting was adjourned at 1:05 pm.

The next Vestry meeting will be at 11:30 am, Sunday, September 16, 2018.

Respectfully submitted,

Kathryn Noblett
Vestry Clerk for
St. Luke's Anglican (Episcopal) Church