

Parish Church of St. Luke, Blue Ridge, GA, Inc.

Minutes of the Vestry Meeting

Sunday, January 21, 2018

1. **Opening Prayer by Rev. Victor H. Morgan:** The meeting was called to order at 11:23 a.m., with a prayer by Rev. Victor H. Morgan. Members Present: Al Cash, Lauren Burgreen, Pat Dearing, Roger Johnson, Rosanne Johnston, Susan Lipham, Neil McDonald, Rev. Victor Morgan, Jim Yacavone. Non-members present: Meredith Yacavone, treasurer.
2. **Welcome New Vestry Members:** Jim Yacavone welcomed Al Cash and Lauren Burgreen to the Vestry and thanked them for their desire to serve. Jim welcomed Susan Lipham and Rosanne Johnston back to the Vestry and thanked them for their devotion to continue to serve.
3. **Approval of the December, 2017 minutes:** Due to Tony McConnell's (Secretary) hospitalization, minutes were not presented for approval, and Jim asked Meredith Yacavone to take the minutes.
4. **Approval of December 2017 Financial Reports prepared by Meredith Yacavone, Treasurer:** In addition to the reports emailed to Vestry members for review, Meredith reported that the elevator had been inspected for a fee of \$120.00, and a new certificate has been received. The annual corporate registration with the State of Georgia has been filed for a fee of \$30.00.

Meredith discussed the high cost of Altar flowers for December and suggested that the ECW be asked to prepare the Advent wreath greenery and Church door wreaths in December to reduce the expense.

Meredith advised she had received undesignated memorials in the total amount of \$3,150.00 in December. She asked for direction for placing the funds. After some discussion by members of the Vestry, Jim Yacavone made a motion to the deposit part of the 2017 undesignated memorials to cap the R&R at \$5,000.00, deposit the balance of the undesignated memorials and any future undesignated memorials and gifts in the St. Luke's Restricted Reserve and Replace account and at the end of 2018 move all unused, undesignated memorials and gifts to debt reduction with Vestry approval. The motion was seconded by Neil McDonald. By a majority voice vote, the motion was approved.

A motion was made by Neil to approve the December, 2017 financial reports as prepared. The motion was seconded by Roger Johnson. By a majority voice vote, the motion was approved.

5. **Junior Warden's Report by Neil McDonald:** Neil advised that he has discussed with Rodney Allen, retiring junior warden, his duties. Neil is putting together a notebook of those duties and will work with John Johnson to help him get on a dependable work schedule so we know when John is here.

Pat Dearing advised the elevator doors were closing noticeably slower this Sunday morning and he questioned whether a repair should be requested. Victor mentioned that Hank, the repair person, generally comes by every month or so to check the elevator.

6. New Business:

- a. **Repair bill from Schindler Elevator:** Jim Yacavone advised that Meredith had been in communication with Brian Satterfield, our account representative, and that Brian was working with corporate to cut the outstanding maintenance bill in half.
- b. **Loss of AA and NA groups:** Jim explained that due to the internal structure of the AA and NA groups some of them did not feel they could raise the funds to pay a higher facility use fee. Jim advised that we'll lose approximately \$2,600.00 in facility use fees. Victor mentioned AARP will continue to use our facility, and they have been generous in past years.
- c. **New pricing for Memorial Garden:** Pat McConnell sent a report requesting the Vestry raise prices for the Memorial Garden as of April, 2018. There was a discussion questioning the need to increase prices. Victor confirmed the price for bronze plaques had increased over time. After additional discussion, Jim said he would email a copy of Pat McConnell's report to all Vestry members, and ask Pat to come to the next Vestry meeting to explain in more detail the suggested price increases.

7. General Discussion:

- a. Victor advised that Bess Crider (Martha Watson's Daughter) has volunteered to pay for a hand rail along the sidewalk leading to the Memorial Garden. Pat McConnell is researching options and prices.
- b. Roger Johnson reported on his progress for establishing a church-wide calendar. Roger gave each Vestry member a printed copy of the Master Calendar he has put up on our website. Roger is working with Pam Seby to post updates on a regular weekly basis: Monday and Fridays.
- c. Neil McDonald said that Betty Willis has recovered sufficiently to be released from the care facility in North Tennessee. Neil is working with members of the church arrange for Betty's transportation back home. Neil also mentioned that he will be gathering information regarding church supplies and work with John Johnson for more efficiency.
- d. Roger Johnson took charge of collection and calculation of the surveys contained in the Annual Report distributed at the Annual Meeting.

8. **Adjourn:** Victor confirmed the next scheduled Vestry meeting as February 18, 2018. By general consent the meeting was adjourned at 12:21 p.m.

Meredith Yacavone,
Substitute Secretary