

May 19, 2019

Minutes of St. Luke's Vestry meeting held on Sunday, May 19, 2019  
(Corrected Copy)

In attendance were the Rector, Rev Victor Morgan, Rev Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Rosanne Johnston, Bill Trotter, Lauren Burgreen, Robert Cranor and Vestry Clerk, Deacon Tony McConnell. Absent were Vestry Members Roger Johnson, Andy Lebkuecher and Treasurer Meredith Yacavone.

Meeting was called to order at 11:15AM followed by prayer offered by Rev Morgan.

1. A motion was made by Rosanne Johnston and seconded by Bill Trotter to accept the minutes of the April 28, 2019 Vestry Meeting. Motion carried.
2. A motion was made by Al Cash and seconded by Lauren Burgreen to accept the Treasurer's Report as presented. Motion carried.
3. Mortgage Reduction: Treasurer Yacavone has stated that the mortgage balance is now less than \$5,000.00. The Rector expressed his gratitude and appreciation to all who have contributed to this effort.
4. Terminator Pest Control Contracts: A motion was made by Rosanne Johnston and seconded by Bill Trotter to renew the Termite Service Plan agreements with Terminator Pest Control at a rate of \$100.00 per year for the Parish House, 55 Ewing St., Blue Ridge, Ga (10 year Warranty) and \$150.00 per year for the Church Building, 7 Ewing St., Blue Ridge, Ga (10 year Warranty). Motion carried.
5. Renewal of Insurance coverage with Church Mutual: A motion was made by Al Cash and seconded by Robert Cranor to allow the Treasurer

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to pursue renewal of insurance coverage with Church Mutual Insurance. The monthly cost of coverage was not presented at this meeting.

6. Treasurer Yacavone has announced that her last day of service as St. Luke's Treasure will be July 31, 2019, although she will be available for transition and orientation beyond that date. The Rector stated that since no candidates have stepped forward, the Church may have to consider hiring someone from outside the Church. Situation may be referred back to Executive Committee for further action. Several options were discussed, but no specific plan was developed. The search goes on.

7. Sr. Warden's Report (AI Cash):

a. Facilities Use Agreement: The Facilities Use Agreement and attached flow chart were approved as presented with the following adjustment: All headings and Church Identification will be shown as "Parish Church of St. Luke, Blue Ridge, Georgia, Inc." A copy of the Facilities Use Request and flow chart will be available for review in the Parish Office.

b. Concert/Music Committee Realignment: The Rector suggested that subsequent to Andy Lebkuecher's resignation, the committee be realigned to include the following individuals- A.D. Frazier, Tim Higdon, Jennifer Higdon and Carlos Martel. The Rector will call a meeting of prospective members and then make a formal recommendation for inclusion in the Strategic Plan.

c. Website update: The Sr. Warden is making changes/corrections as and when appropriate.

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d. Executive Committee recommendation for this year's annual Vestry review of the St. Luke's Strategic Plan: Sr. Warden Cash made a motion to appoint a committee consisting of the Rector, the Sr. Warden and Vestry Members Lauren Burgreen and Rosanne Johnston to review the Strategic Plan and make recommendations for Plan revisions/updates, as may be appropriate. Motion was seconded by Rosanne Johnston. Motion carried.

8. Jr Warden's Report (Jim Noblett):

a. HVAC Status: Everything seems to be working well, except remote access to thermostats. Jr. Warden is working to rectify the problem.

b. ETC Contract: Additional info required. The Jr. Warden states that this is a work in progress.

9. Pending Business:

a. Pictorial Directory: Photos will be taken on September 11, from 2:30 PM until 8:45 PM and September 12, from 10 AM to 4:30 PM. A motion to proceed with the Pictorial Directory project was made by Bill Trotter and seconded by Al Cash. Motion carried.

b. Deacon McConnell requested funding to purchase 2 new server's cassocks at a total cost of approximately \$145.00. A motion to fund the purchase of 2 cassocks (approximately \$145.00) was made by Rosanne Johnston and seconded by Lauren Burgreen. Motion carried.

c. Rosanne Johnston requested authorization to purchase new AED pads (due to shelf life expiration) at a cost of \$76.00. A motion to authorize purchase of new AED pads (approximately \$76.00) was made

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by Jim Noblett and seconded by Al Cash. Motion carried. A motion was made by Rosanne Johnston and seconded by Bill Trotter to place a sticker identifying presence of AED in the window leading into sanctuary. Motion carried.

d. St. Luke's will begin hosting breakfast for Sunny "D" participants on June 10, 2019.

e. 150 St Luke's window decals have been ordered and paid for (\$36.58) by donation.

f. Rev Wikander stated that volunteers are still needed to assist with the Summer Feeding Program.

Having no further business, a motion for adjournment was made by Lauren Burgreen and seconded by Al Cash. Meeting was adjourned at 12:20 PM. The next regularly scheduled meeting of the St. Luke's Vestry will be held at 11:30 AM on Sunday, June 16, 2019.

Respectfully Submitted,

Deacon Tony McConnell  
Vestry Clerk

