

September 16, 2018

St. Luke's Church Anglican (Episcopal)

Minutes of St. Luke's Vestry Meeting held on September 16, 2018

In attendance were the Rector, Rev Victor Morgan, Sr. Warden Al Cash, Jr. Warden Neil McDonald, Vestry Members Roger Johnson, Pat Dearing, Rosanne Johnston, and Lauren Burgreen, Treasurer Meredith Yacavone, Verger Juanita Lebkuecher, and acting Vestry Clerk Deacon Tony McConnell.

Meeting was called to order at 11:30 AM followed by prayer offered by Rev. Morgan.

1. A motion was made by Rosanne Johnston and seconded by Al Cash to table approval of the August Vestry Meeting until several issues can be revised. The Acting Vestry Clerk will take this for action. Motion carried.

2. Treasurer's Report: Treasurer Yacavone covered various financial reports with Vestry Members. Treasurer Yacavone also noted that Pat McConnell has done an outstanding job organizing and promoting a number of initiatives designed to help garner funds to be used to reduce the Church's mortgage debt. Since January of this year the mortgage has been reduced by \$18,652.00 due, in large measure, to Mrs. McConnell's leadership. A motion was made by Neil McDonald and seconded by Al Cash to accept the Treasurer's report as presented. Motion carried.

3. Jr. Warden's Report:

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A. Traps have been set in an effort to catch and relocate ground hogs which have been burrowing under the front porch of the Church.

B. Jr. Warden McDonald provided a copy of the notes from the St. Luke's Security Team meeting conducted on November 16, 2017 and led a discussion regarding the need to revitalize Church security measures. Mr. McDonald suggested, in the form of a motion, that the previously appointed Security Team (Jr. Warden Neil McDonald, Chairman, Rev Ron Wikander, Sr. Warden Al Cash, Vestry Member Pat Dearing and Deacon Tony McConnell) meet again, as soon as practical, and bring their recommendations to the Vestry for consideration. Motion was seconded by Pat Dearing. Motion carried. A copy of Security Team's meeting notes of November 16, 2017 is included as an addendum to these minutes and on file in the Parish Office.

4. Rector's Update for the Vestry:

A. Rev Morgan provided the Vestry with handouts listing upcoming events and a listing of Committees, (and committee membership), that have been established in accordance with the St. Luke's Strategic Plan. A copy of these handouts is included as addendums to this meeting's minutes and are on file in the Parish Office.

B. Rev Morgan appointed Treasurer Yacavone, Sr. Warden Cash, Jr. Warden McDonald and Vestry Member Pat Dearing to serve on the Budget Committee for 2019. The Budget Committee will be chaired by the Rector.

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#### 5. Pending Business:

A. Review ProFlame Propane contact renewal. Treasurer Yacavone will contact ProFlame and gather the appropriate contract details and advise.

B. Status of Security System: As noted in item 3.B, the Church Security Committee is being revitalized, and will address this issue and advise the Vestry accordingly. Jr. Warden McDonald stated that he is still looking for a reasonably priced, fireproof safe/cabinet for the Parish Office.

C. Determine who presides over secular requests for concerts, etc: Pat Dearing made a motion to assign responsibility for this activity to the Executive Committee. Motion was seconded by Rosanne Johnston. Motion carried.

D. Replacement for June Gentile on the Vestry: Subsequent to Ms. Gentile's resignation, Vestry Members were encouraged to develop a list of potential candidates for appointment to the Vestry.

E. Katherine Noblett has resigned as Vestry Clerk, due to health issues. After a brief discussion, Deacon Tony McConnell and Treasurer Meredith Yacavone agreed to share responsibilities for this position until a permanent replacement can be identified.

#### 6. General Discussion:

A. Treasurer Yacavone asked if the Parish Roster could be put on the

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Church website. Sr Warden/Web Master Cash replied that he would put the roster on the website “Members” section, which is password protected.

B. Vestry Member Roger Johnson encouraged all in attendance to watch the YouTube video of Simon Sinek’s presentation of “Why”, which deals with the issue of recruiting volunteers for various Church activities (committees, projects, etc.).

C. Sr. Warden Cash suggested publishing flyers and info sheets of upcoming events on the website, in an effort to reach as many folks as possible. It was also suggested that the composition of all committees be listed on the Church website. All agreed with these suggestions. Sr Warden/Web Master Cash will take for action.

Having no further business, a motion for adjournment was made by Pat Dearing and seconded by Lauren Burgreen. Motion carried. Meeting was adjourned at 12:40 PM. The next regularly scheduled meeting of the St. Luke’s Vestry will be held at 11:30 AM, Sunday, Oct 21, 2018.

Respectfully submitted,

Deacon Tony McConnell  
Acting Vestry Clerk

