

November 21, 2021

St. Luke's Anglican Church (Episcopal)

Minutes of St. Luke's Vestry Meeting held on Nov 21, 2021

Meeting was held in hybrid fashion with some members attending in person and some attending via Zoom.

In attendance were the Rector, Rev. Victor Morgan, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Bill Trotter, Rosanne Johnston, Jennifer Higdon, Neil McDonald, Bob Bradley, Lauren Burgreen, Treasurer Bob Morgan and Vestry Clerk Tony McConnell. Also present was Parishioner D.J. Fulton. Absent was the Rector's Assistant Rev. Ron Wikander.

Meeting was called to order at 11:40 A.M. followed by prayer offered by Rev. Morgan.

A motion was made by Rosanne Johnston and seconded by Lauren Burgreen to accept the minutes of the October 17, 2021 Vestry Meeting. Motion carried.

Junior Warden Jim Noblett made a motion nominating D.J. Fulton as the new Parish Treasurer to replace Bob Morgan, upon his upcoming departure. Motion was seconded by Lauren Burgreen. Motion carried.

1. Treasurer's Report:

- a. Treasurer Bob Morgan introduced the incoming Treasurer D.J. Fulton.
- b. On behalf of the Clergy, Vestry and congregation, the Rector thanked Mr. Morgan for his many years of faithful and loyal service to St. Luke's, in a variety of roles and capacities.

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- c. Treasurer Morgan reviewed various financial reports with Vestry Members.
- d. Mr. Morgan stated that balance of the Operating budget is \$159,736.70 and the balance of the Building Funding is \$81,483.66.
- e. A motion was made by Al Cash and seconded by Lauren Burgreen to accept the Treasurer's Report as presented. Motion carried.

2. Rector's Report:

- a. Jim Noblett's Vestry Term expires in Jan 2022. Jim has agreed to stand for election for a second term on the Vestry and Jr. Warden . Thank you, Jim.
- b. The Rector and Treasurer presented a proposed 2022 budget for Vestry review. A copy of the proposed Budget has been attached as an addendum to these minutes and will be available for review in the Parish Office.

3. Senior Warden's Report:

- a. Sr. Warden Al Cash announced he would serve the upcoming year as Senior Warden, if that was the desire of the Vestry and Rector. There was unanimous support and acceptance of Dr. Cash's offer to serve. Thank you, Al.
- b. Annual committee summaries are due in the Parish Office by Dec 15.
- c. A brief discussion was held regarding the possible assignment of Vestry members to oversee Ushers, Readers and Stewardship. No formal action was taken.

4. Junior Warden Report:

- a. Junior Warden Noblett and Neil McDonald will complete necessary work on installation of the new sign in front of the Church.

3. Vestry 21 Nov 2021 (Cont'd)

- b. The Jr. Warden passed out a copy of the current job description of cleaning duties at St. Luke's and asked Vestry Members to review and make recommendations for changes/adjustments to cleaning duties/procedures currently in place.
- c. Jr. warden Noblett stated that he is still researching the possible purchase of a disinfectant fogger.

5. General Discussion:

- a. Rosanne Johnston made a motion, which was seconded by Al Cash, that future flower purchases not underwritten by specific individuals be covered by funds from the Koster contribution. Motion carried.
- b. Rosanne Johnston had questions regarding contributions from St. Luke's to the Good Samaritan Fund. Incoming Treasurer Fulton requested that further

discussion be tabled until more specific information was available for review.
Issue tabled until a future date.

c. Neil McDonald stated that he was in the process of preparing a request to Church Mutual for a reduction in insurance premiums in view of added Church security measures now in place.

d. Neil McDonald will confer with WSL President Teresa Wankel regarding an appropriate activity to recognize Rev. Ron and Diane Wikander for their many years of service to St. Luke's.

e. Jennifer Higdon will organize a fitting farewell function to recognize Bob and Zenda Morgan for the many contributions of time and talent they have given in service to St. Luke's.

Having no further business, a motion for adjournment was made by Lauren Burgreen and seconded by Jim Noblett. Motion carried. Meeting was adjourned at 12:50 P.M. The next regularly scheduled meeting of

4. Vestry 21 Nov 2021 (Cont'd)

the St. Luke's Vestry will be held on Sunday, December 19, 2021 immediately following the 10 A.M. service.

Respectfully Submitted,

Deacon Tony McConnell, Vestry Clerk