

March 17, 2019

St. Luke's Church Anglican (Episcopal)

Minutes of St. Luke's Vestry Meeting held on March 17, 2019

In attendance were the Rector, Rev Victor Morgan, Rev Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Lauren Burgreen, Andy Lebkuecher, Rosanne Johnston, and Robert Cranor, Vestry Clerk Deacon Tony McConnell and Verger Juanita Lebkuecher. Absent were Vestry Members Roger Johnson and Bill Trotter and Treasurer Meredith Yacavone. Also in attendance was Parishioner Diane Wikander.

Meeting was called to order at 11:25 AM followed by prayer offered by Rev Morgan.

1. A motion was made by Andy Lebkuecher and seconded by Jim Noblett to accept the minutes of the February 12, 2019 Vestry Meeting. Motion carried.
2. Treasurer's Report: A motion was made by Al Cash and seconded by Jim Noblett to accept the Treasurer's Report as presented. Motion carried.
3. Rector's Update:
 - a. Search for Parish Treasurer is underway.
 - b. Search methods to include notice in weekly Bulletin, Pulpit Plea, preparation of job description and consideration of outsourcing, if necessary.
 - c. Rev Wikander suggested contact with local CPA firms.

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4. Senior Warden's Report: Executive Committee Topics:

- a. Parish House HVAC replacement – See Jr. Warden's Report
- b. Consider outsourcing Pictorial Church Directory – Rev Wikander suggested that the Vestry consider hiring “Re:Member” to produce a pictorial/photo directory. Rev Wikander has been assured that parishioner's addresses and phone numbers will not be sold or shared with external entities. After a brief discussion a motion was made by Al Cash and seconded by Rosanne Johnston to move forward with this project. Motion carried.
- c. Renewal of CD at United Community Bank – The Church's CD has been renewed at a rate of 2.27% for 25 months.
- d. Calendar Work flow (Internal/External) – The most efficient procedures of ensuring that the church's website calendar will require both Internal and External procedures. After a lengthy discussion, the Executive Community has requested additional time to develop effective protocols, with the intention of having recommendation at the April Vestry Meeting.
- e. Website Update – No update, however inputs and suggestions are always welcome.

5. Jr. Warden's Report:

- a. Parish House HVAC Replacement – Based on a recommendation from the Executive Committee, a motion was made by Rosanne Johnston and seconded by Robert Cranor to accept a quote by James Thomas Heat and Cooling to replace the Parish House HVAC system at a cost of \$5,180.00. An additional cost of \$80.00 will be charged for programable thermostats. Motion Carried. A detailed copy of the accepted quote is

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included as an addendum to these minutes and available for review in the Parish Office.

b. Electrical Room Storage – A sign has been placed on the Electrical Room door advising that the room is not to be used for storage.

c. Revision of Facilities Request Form – As was discussed at length, the form currently used to request and agree to the terms and conditions of St. Luke’s facilities usage is in need of modification/update. Sr. Warden Cash stated he that will review the form and present recommendations to meet current needs and requirements.

6. Pending Business:

Update on Networks and TDS/ETC Switch over – In progress.

7. General Discussion:

a. The St. Luke’s women’s group has changed it’s name from the ECW (Episcopal Church Women) to the “Women of St. Luke’s”

b. Andy Lebkuecher expressed a need to have all St. Luke’s signage properly define who we are. Anglican or Episcopal? ...make sure all signs say the same thing. Significant conversation took place reviewing history of the subject. The Rector suggested that the Executive Committee review for possible further discussion.

c. Andy Lebkuecher made a motion to move the date of the next Vestry meeting from April 21 to April 28, since April 21 is Easter Day. Motion seconded by Jim Noblett. Motion carried.

8. Having no further business, a motion for adjournment was made by Andy Lebkuecher and seconded by Jim Noblett. Motion carried.

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Meeting adjourned at 12:10 PM. The next regularly scheduled meeting of the St. Luke's Vestry will be held at 11:30 AM, Sunday April 28, 2019. Closing prayed offered by Rev. Wikander.

Respectfully Submitted,

Deacon Tony McConnell
Vestry Clerk