

March 15, 2020

St. Luke's Anglican Church (Episcopal)

Minutes of St. Luke's Vestry Meeting held on March 15, 2020 (REVISED)

Present were The Rector, Rev. Victor Morgan, Rev. Ron Wikander, Sr. Warden Al Cash, Jr. Warden Jim Noblett, Vestry Members Robert Cranor, Lauren Burgreen, Neil McDonald, Roger Johnson, Bill Trotter, Treasurer Cindy Cranor and Vestry Clerk Tony McConnell. Absent was Vestry Member Rosanne Johnston.

Meeting was called to order at 11:25 AM followed by prayer offered by Rev. Morgan.

A motion was made by Al Cash and seconded by Neil McDonald to approve the minutes of the February 16, 2020 Vestry Meeting. Motion carried.

1. Treasurer's Report:

Treasurer Cranor presented various financial reports for review. A motion was made by Jim Noblett and seconded by Robert Cranor to approve the Treasurer's Report as presented. Motion carried.

2. Rector's Update:

a. The Rector announced that St. Luke's will follow Archbishop Beach's advice regarding response to the COVID-19 virus. The immediate approach will be to observe social distancing, liberal use of hand sanitizer, etc. as recommended by the CDC. St. Luke's will continue to monitor our response and course of action as more information becomes available.

b. Easter Egg Hunt: After much discussion, the Rector stated that he would contact the Mayor's Office for additional information and guidance regarding the city's position on holding outdoor events during

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the current corona virus situation. Tony McConnell will discuss the situation with the Blue Ridge Kiwanis Club (an Egg Hunt co-sponsor).

3. Senior Warden's Report:

a. On the recommendation of Memorial Garden Rep. Neil McDonald, the Sr. Warden suggested that a statement of "Scope and Purpose" for the Memorial Garden Committee be added to the Strategic Plan, since the Committee had been inadvertently left out of the final draft of the Plan. The Sr. Warden also asked that Mr. McDonald prepare a Security Committee "Scope and Purpose" statement for inclusion in the Strategic Plan. Mr. McDonald stated the he would prepare the requested statements. Dr. Cash also recommended the addition of a non-discrimination statement in the Strategic Plan.

b. Sr. Warden Cash expressed the need for an Annual Plan for the direction of the Executive Committee, as discussed at the Planning Training Session held on Saturday, March 14, 2020. A list of the items presented for discussion, by the Training Session facilitator, Mr. Dick Gensel, is included as an addendum to these minutes and is available for review in the Parish Office.

c. Dr. Cash stated that his personal workload has significantly increased and although he will continue to fulfill his duties as Sr. Warden, he would appreciate the understanding of the Vestry and Clergy as he works to keep up with his responsibilities.

4. Jr Warden's Update:

The hallway light in the Church is now working thanks to the ingenuity of Gordon Bailey.

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5. Security Committee Update:

Security Committee Chairman, Neil McDonald, stated that the newly acquired security monitoring system has been installed and is fully operational. The system will run 24/7 and can be monitored from remote locations.

6. General Discussion:

a. Churchyard Cleanup will be on Thursday, March 26, beginning at 9 AM. Ron Wikander and volunteer assistants will be preparing lunch.

b. An Instructive Communion and cookout will be held on Sunday, April 16.

c. Deacon Tony McConnell asked for Vestry assistance in recruiting parishioners to serve as acolytes and lay readers.

Having no further business, a motion for adjournment was made by Jim Noblett and seconded by Lauren Burgreen. Motion carried. The next regularly scheduled meeting of the St. Luke's Vestry will be held at 11:30 A.M. on Sunday, April 19, 2020.

Respectfully submitted,

Deacon Tony McConnell
Vestry Clerk

