

January 20, 2019

St. Luke's Church Anglican (Episcopal)

Minutes of St. Luke's Vestry Meeting held on January 20, 2019 (Corrected Copy)

In attendance were the Rector, Rev. Victor Morgan, Rev. Ron Wikander, Sr. Warden Al Cash, newly elected Vestry Member and Jr. Warden Jim Noblett, newly elected Vestry Member Robert Cranor, Vestry Members Roger Johnson, Rosanne Johnston, Bill Trotter, Andy Lebkuecher, retiring Vestry Member and Jr. Warden, Neil McDonald, Treasurer Meredith Yacavone and Vestry Clerk Deacon Tony McConnell. Absent was Vestry Member Lauren Burgreen.

The Rector and Vestry jointly welcomed Robert Cranor and Jim Noblett as newly elected members to the Vestry. Many thanks were also given to retiring Vestry Members Neil McDonald and Pat Dearing for their faithful service.

Meeting was called to order at 11:20 AM followed by prayer offered by Rev. Morgan.

1. A motion was made by Al Cash and seconded by Rosanne Johnston to accept the minutes of the December 16, 2018 Vestry meeting as presented. Motion carried.

2. Treasurer's Report:

a. Treasurer Yacavone presented a corrected Vestry Summary report, adjusting the YTD vs. Budget info.

b. Due to the Treasurer's absence in December, the November and December 2018 and current Treasurer's Reports were approved by the Vestry. Motions for approval were made by Roger Johnson and seconded by Andy Lebkuecher. Motions carried.

3. Jr. Warden's Report:

Outgoing Jr. Warden McDonald presented the proposed 2019 Maintenance Contract (between St. Luke's and Church employee, John Johnson) for Vestry review and approval. Vestry Member Andy Lebkuecher read the entire contract

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aloud for the benefit of Vestry Members. Treasurer Yacavone stated that the contract should be modified to reflect that the employee is responsible to report his earnings to the IRS for withholding tax purposes. A second contingency for approval was to change the Junior Warden signature line to reference incoming Jr. Warden Jim Noblett's name in lieu of outgoing Jr. Warden Neil McDonald's name. A motion was made by Al Cash and seconded by Roger Johnson to approve the Maintenance Contract, as modified. Motion carried. A copy of the approved contract will be available for review in the Parish Office.

4. Sr. Warden's Report:

The Sr. Warden reviewed recommendations brought forward by the Executive Committee for Vestry consideration:

- a. Renewal of "Thomason Hall" CD – A motion was made by Andy Lebkuecher and seconded by Rosanne Johnston to have Treasurer Yacavone investigate available rates and terms and report back to the Vestry at February meeting. Motion carried.
- b. Betty Ann Henning Memorial Contributions – A motion was made by Andy Lekuecher and seconded by Robert Cranor to have all Memorial contributions made in honor Betty Ann Henning be earmarked for mortgage reduction (\$275.00 has been received so far). Motion carried.
- c. A motion was made by Rosanne Johnston and seconded by Al Cash to have the Parish Registers and Memorial Garden/Cemetery Records be transferred to the recently obtained fireproof filing cabinet as soon as possible. Motion carried. A copy of an email exchange between the Treasurer and D.J. Fulton regarding the storage and retrieval of financial records is included, for information purposes, as an addendum to these minutes and is available for review in the Parish Office.

A copy of the Executive Committee recommendations is included as an addendum to these minutes and is available for review in the Parish Office.

5. General Discussion:

- a. The Sr. Warden said that he is working to create 2018 archives for the Sentinel, the columns, sermons and other 2018 publications.

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b. The Sr. Warden stated that he was still working on including items such as the St. Luke's Sentinel onto the Church's website.

Having no further business, a motion for adjournment was made by Roger Johnson and seconded by Al Cash. Motion carried. Meeting was adjourned at 12:05 PM. The next regularly scheduled meeting of the St. Luke's Vestry will be held at 11:30 AM on Sunday, February 17, 2019.

Respectfully Submitted,

Deacon Tony McConnell
Vestry Clerk